


TRANSFER CERTIFICATE
TC No.:
S.R. No.:

1. Name of Pupil :
2. Father's /Guardian's Name :
3. Mother's Name :
4. Nationality :
5. Whether the candidate belongs to SC/ST/OBC/General Category :
6. Date of first admission in the school with Class : Class :
7. Date of birth according to Admission Register :
 (In Figures) :
 (In Words) :
8. Class in which the pupil last studied :
 (In Figures) :
 (In Words) :
9. School/Board Annual Exam last taken with result :
10. Whether failed. if so once/twice in the same class :
11. Subject Studied :
12. Whether qualified for promotion to the higher class :
 If so, to which class :
13. Month upto which the pupil has paid school dues :
14. Any fee concession availed of, if so, the nature of such concession :
15. Total No. of working days :
16. Total No. of working days present :
17. Whether participate in the NCC Cadet/Boy-Scout/GirlGuide :
18. Games played or extra-curricular (mention achievementlevel therein) :
19. General conduct :
20. Date of application for certificate :
21. Date of issue of certificate :
22. Reason for leaving the institute :
23. Student PEN Number :
24. Any other remarks :

Signature of Task Incharge
Checked By
Principal